

Hui o Laka - Koke'e Natural History Museum Overnight Accommodations - Civilian Conservation Corps Camp

(This 2 page form is to be used as a registration form for overnight guests.)

Name of responsible person/contact:

Name of organization or business:

Are you a Hui o Laka Member? _____

Number of people in party?

Mailing Address:

Daytime Contact Phone Number(s):

Email:

ARRIVAL Date: _____ Time:

DEPARTURE Date: _____ Time:

Requested Accommodation:

(2 night minimum. One-night deposit required for a reservation. Full payment at least two weeks prior to check-in.)

COVID-19 Pandemic CCC Camp Stay Consent Section.

I, _____ (Name), the undersigned, after a full discussion with CCC Camp staff, knowingly and willingly agree to waive any liabilities regarding COVID-19 during my family's/group's stay at the Koke'e CCC Camp. I acknowledge that my family/group must follow all distancing and sanitation rules in force.

Initial _____ I understand that the COVID-19 virus has a long incubation period during which carriers of the virus may not show symptoms and still be highly contagious, and that self-testing prior to a camp stay is appropriate to protect others. Any camp user will not knowingly expose Hui o Laka staff and other guests at the CCC Camp with Covid or any other communicable disease.

Initial _____ In the interest of public health and for the benefit of the Koke'e CCC Camp staff, to the best of my ability, but without liability for failure to do so, I agree to inform Hui o Laka if I or anyone in my group tests positive for any communicable disease during a stay at the CCC Camp so Hui o Laka staff may take steps to self-test. A list of names and contact information for each in my party including minors serves as guest registration and a list to keep on file in case of the need to notify for potential exposure.

The CCC Camp is the property of DLNR State Parks and leased to Hui o Laka. State Park rules apply to the use of the camp. The camp's purpose is primarily for educational purposes.

OFFICE USE ONLY:

Total fee \$ _____ Deposit \$ _____ Cleaning Deposit \$ _____ Cleaning Deposit Returned \$ _____

Notes: _____

**Please send completed form (back and front) to Hui o Laka. P.O. Box 100, Kekaha, HI 96752
Scan or digitally fill in and email form to info@kokee.org or fax to (808) 335-6131**

Notes

(Please initial each to indicate you have read the following and acknowledge them.)

Note: Hui o Laka is not obligated to provide accommodations in the park for volunteer service, especially for volunteer work for other organizations. YOU are responsible for following government rules and mandates and ensuring the safety of other people at the CCC Camp.

____ I acknowledge that there are things outside the control of Hui o Laka or State Parks regarding storms, power outages, water outages, natural disasters, or pandemics, etc. I will not be required to pay for nights affected UNLESS I continue to occupy the accommodations which will not be discounted but at full rate.

____ Only registered guests may use the camp and I have provided a list of my party with contact information.

____ I acknowledge that I have no pets to be kept on the grounds or inside the buildings. To do so will incur an additional pet cleaning fee.

____ There are only nine parking stalls at the CCC Camp with 5 reserved for administration during the daytime hours of 8:30 am to 5:00 pm. I will use only the stall(s) designated for me.

____ I acknowledge that consuming alcoholic beverages and smoking are against state park rules. No tents will be set up on the grounds. There will be no parties with nonregistered attendees.

____ I acknowledge that Hui o Laka is not responsible for any of my belongings. Lost and found items will be held at the CCC Camp for 2 weeks and thereafter disposed of. It is my responsibility and expense to have these things returned.

GROUP USE CHECK LIST

____ Hui o Laka has the right to refuse any use of the CCC Camp based on size of group, past misuse, lack of necessary permits/insurance, and appropriateness of activity to the mission of Hui o Laka. Hui o Laka has the right to refuse or cancel any reservation without cause with the return of money collected. Unless you have used the camp before, it is strongly suggested that you make an appointment for a site visit as part of your pre-planning.

___ Parking is limited. Groups are responsible for plans for busing or offsite parking. State Park Permits may be required for overflow parking. If your planned activities during your stay needs a state park permit, a copy of the permit and a certificate of insurance naming state parks and Hui o Laka must be submitted to Hui o Laka prior to your use. It is your responsibility to adhere to state park rules, specifically those for Koke'e State Park or other state lands your activity encompasses. Keep in mind that it may be necessary to apply for permits 6 weeks or more in advance and that liability insurance may be necessary.

___ All camp users are responsible for removing and dumping their garbage and recyclables in appropriate facilities outside the state park.

___ Any damages to property during a stay will need to be acknowledged and made good by camp user. Failure to comply will mean that you will not be allowed to stay at the camp again.

___ If there are grievous infractions of state park rules or county and state laws by a group using the CCC Camp, the offending party will be evicted and will be banned from using the camp in the future. The party will be responsible for any fines or penalties incurred.

___ All cleaning protocols, negotiated agreements, and camp rules will be followed by all members of any group. A designated representative will serve as the contact and will speak for and sign documents for a group. They will be responsible for actions of the group during their stay.