

Hui o Laka – Koke’e Natural History Museum
Overnight Accommodations - Civilian Conservation Corps Camp
(This form is to be used as request for reservation and registration form for overnight guests.)

Name of responsible person/contact: _____

Name of organization or business: _____

Are you a Hui o Laka Member? _____ Number of people in family? _____

Mailing Address: _____

Daytime Contact Phone Number(s): _____

Email: _____

ARRIVAL Date: _____ Time: _____

DEPARTURE Date: _____ Time: _____

Requested Accommodation: _____
(One-night deposit required for a firm reservation. Full payment prior to check-in.)

COVID-19 Pandemic CCC Camp Stay Consent Section.

For sanitation, only families or groups that live together at the same property may stay in a unit.

I, _____ (Name), the undersigned, after a full discussion with CCC Camp staff, knowingly and willingly agree to waive any liabilities regarding COVID-19 during my family’s/group’s stay at the Koke’e CCC Camp. I acknowledge that my family/group must follow all distancing and sanitation rules in force. I will also sign a separate State Parks liability form.

Initial _____ I understand that the COVID-19 virus has a long incubation period during which carriers of the virus may not show symptoms and still be highly contagious, and that it is impossible to determine who has it, and who does not, given the current limits and virus testing.

Initial _____ In the interest of public health and for the benefit of the Koke’e CCC Camp staff, to the best of my ability, but without liability for failure to do so, I agree to inform the Koke’e CCC Camp if I am subsequently diagnosed, or if I come in contact with another person having been diagnosed, with the virus, so that the Koke’e CCC Camp staff may act accordingly. Prior to check-in, I will provide a list of names and contact information for each in my party including minors to keep on file in case of the need to prevent the spread of this disease. This list may be shared with any Health or Government agency that requests it.

The CCC Camp is the property of DLNR State Parks and leased to Hui o Laka. State Park rules apply to the use of the camp. The camp’s purpose is primarily for educational purposes.

OFFICE USE ONLY:

Total fee \$ _____ Deposit \$ _____ Cleaning Deposit \$ _____ Cleaning Deposit Returned \$ _____

Notes: _____

Please send completed form (back and front) to Hui o Laka. P.O. Box 100, Kekaha, HI 96752
Scan and email form to info@kokee.org or fax to (808) 335-6131

Notes

(Please initial each to indicate you have read the rules and acknowledge them.)

Note: Hui o Laka is not obligated to provide free accommodations for volunteer service, especially for volunteer work for other organizations. Please discuss with Hui o Laka any projects, expectations, and dates prior to your stay. We are not open 24/7 and cannot always accommodate every request due to lack of available cleaning services or other staffing. At this time, due to COVID-19, we are only renting out to families or households living on the same property. YOU are responsible for following government rules and mandates.

___ If there is a problem with your stay outside of our and your control: storms, power outages, water outages, natural disasters, or pandemics, etc. you are not required to pay for nights affected ONLY if you vacate the camp. If you stay, you must pay for your stay and no discounts will be allowed.

___ Only registered guests can use the camp. All guest visitors must check-in at office and are not allowed parking privileges at the camp. They may not spend more than a couple of hours at the camp and not use showers, sleep on beds, and cook food. No animals are allowed on the grounds or inside the buildings.

___ There are only nine parking stalls at the CCC Camp with 5 reserved for administration during the daytime hours of 8:30 am to 5:00 pm. One stall is a handicap parking stall. Use only the stall(s) designated. Do not block the driveway.

___ Consuming alcoholic beverages and smoking are against state park rules. No tents may be set up. Parties and gatherings are not allowed without express permission. All attendees must be registered guests of the CCC Camp (see group section.)

___ Lost and found items will be held at the CCC Camp for 2 weeks. They can be returned by mail at your expense or brought to a mutually acceptable location in Waimea or Kekaha. If items are left for longer than two weeks, they will be disposed of. Hui o Laka is not responsible for your belongings

GROUP USE SECTION. Note group use is not available at this time and info is here for future reference.

___ Hui o Laka has the right to refuse any use of the CCC Camp based on size of group, past misuse, lack of necessary permits/insurance, and appropriateness of activity to the mission of Hui o Laka. Unless you have used the camp before, it is strongly suggested that you make an appointment for a site visit as part of your pre-planning.

___ Does your planned activities during your stay need a state park permit? There must be a copy of the permit and a certificate of insurance submitted to Hui o Laka prior to your use. (It is your responsibility to adhere to state park rules, specifically those for Koke'e State Park or other state lands your activity encompasses.) Selling food and beverage sales and other money-making opportunities is not allowed on the CCC Camp premises. For groups over 100 people, portable toilets will be needed.

___ Parking is limited. Users are responsible for plans for busing or offsite parking. State Park Permits may be required for overflow parking for events. Carpooling is strongly suggested.

___ All garbage and food must be removed from accommodations and the camp returned in the condition as it was found. Large groups are responsible for removing and dumping their garbage and recyclables in appropriate facilities outside the state park. Any damages to property during the event or stay will need to be acknowledged by camp user. Depending on the circumstances, the repair or replacement will be the responsibility of person/group on this application. If you choose not to make things right, you will not be allowed to stay at the camp again.

___ If there are grievous infractions of state park rules by an event or emergency situations the jurisdiction is as follows: DLNR enforcement for state parks not on the CCC Camp premises and Kaua'i Police Department for those on the premises. The boundary of the camp is the cleared areas around the buildings and the parking areas not including the driveway down the hill. The host group and contact person will be held liable.